

## CRANSTON PUBLIC LIBRARY

A meeting of the Cranston Public Library Board of Trustees was held on Wednesday, November 8, 2023 at 6:08p at the Cranston Central Library.

### **Present were:**

*Regina Spirito*

*Jen Cowart*

*R. Drayton Fair*

*Michael Goldberg*

*Ed Garcia, Library Director*

*Julie Holden, Assistant Library Director*

*Allyson Quintanilla, Secretary for the Board of Trustees*

*Excused: Diane Schaefer, Larry Warner*

*Absent: Jack Tregar*

### **INTRODUCTION: 6:08p**

The meeting was called to order at 6:08p.

### **MINUTES: 6:08p**

A motion was made by Michael Goldberg to approve the minutes of the regular meeting of November 8, 2023. Drayton Fair seconded. Motion carried (4-0).

### **LIBRARY ADMINISTRATION REPORT: 6:09p**

#### Administrative Updates

-Mike Milito has been elected as the new President of the William Hall Library Trust replacing Jeff Lanphear. Jeff will remain a Trustee.

-The Hall Trust asked to postpone consideration by the Champlin Foundation of our application for a new boiler system. The Trust wants to complete some additional engineering studies. I spoke with the Champlin Foundation and they have agreed to hold the application and it can be considered in the next round of applications. We will only need to make revisions and not resubmit the entire application.

-The library is working with Ocean State Libraries to roll out mandatory cybersecurity training for library staff utilizing a training product called KnowBe4. We will initially roll out 8 training modules which are between 5-15 minutes in length. Staff will be directed to complete all the training modules by January 31, 2024.

-CPL hosted a special awards presentation at the Central Library on 10/30. Kathy Lester the Immediate Past President of the American Association of School Librarians (AASL) traveled from Michigan to present the AASL Crystal Apple Award to Senator Jack Reed for his support of school librarians. Director Garcia gave opening remarks. Mayor Ken Hopkins and library trustees Jen Cowart and Michael Goldberg were in attendance. Senator Reed and Mayor Hopkins were also able to view Branch 7 (see included photo).

-The Cranston Public Library Association conducted a membership campaign for National Friends of the Library Week October 15-21. 17 people signed up and became members of the Friends of the Cranston Public Library!

#### Buildings & Grounds

The Hall Trust has commissioned tree work to be done on the property. Five dead or diseased trees will be removed. New plantings will occur in the spring. The Hall Trust requested help in repairing some damaged areas of the sidewalk and driveway in front of the library on Broad Street. Director Garcia was able to work with the Highway Department who started work on the repairs the last week in October.

#### Programming

-Sarah Bouvier and Karen McGrath participated in the Senior Center's "Día De Los Muertos" event on Nov. 1st. The event was sponsored by The Butler Hospital Memory & Aging Program, in partnership with the Cranston Department of Senior Services' Dementia-Friendly Team, and included other support agencies from the area.

-The library has scheduled the first event using Branch 7. We will bring the van to the special Fall Farmer's Market at Bain Middle School sponsored by the OneCranston Health Equity Zone on November 18th.

-The library hosted Representative Barbara Ann Fenton-Fung and Senator Hanna Gallo for a community meeting concerning plans to repair and revitalize Meshanticut Lake Park on October 23rd. 70+ people attended the event and the Giles Community Room was standing room only.

-AI Camp - we are offering AI After School Camp again, brought to us by the Artificial Intelligence Lab at the University of Rhode Island. This camp is designed for those in grades 4-8. Students will learn about the fundamental concepts of AI and explore real-world applications of AI, such as image recognition, speech recognition, and natural language processing. The camp registration is already full.

Distributed at the meeting:

Collection Management Manual - completed by staff and consultant per board approval in 2022.

Library Report to the Hall Trust October meeting

Purchasing Authority memo - distributed by Director Garcia to City administration and discussed at October Board of Trustees meeting

I Scream for Digital Equity flyer - program being held at William Hall Library by RI Commerce

Senator Jack Reed social media post about Branch 7

**BUDGET REPORT: 6:30p**

The budget report was distributed reflecting July 1, 2023 - October 31, 2023.

**NEW BUSINESS:**

Approval of revision to the Board of Trustees Bylaws: 6:31p

The revised version of the Board of Trustees Bylaws was introduced at the October Board of Trustees meeting.

A motion was made to approve the revised Cranston Public Library Board of Trustees Bylaws by Michael Goldberg. Drayton Fair second. Motion carried (4-0).

Approval of revision to the Reconsideration of Library Materials Policy: 6:33p

Ed Garcia presented the revised Reconsideration of Library Materials Policy to the Board.

A motion was made to approve the revised Reconsideration of Library Materials Policy by Drayton Fair. Jen Cowart seconded. Motion carried. (4-0).

**ADJOURNMENT: 6:40p**

A motion was made to adjourn the meeting by Jen Cowart. Drayton Fair seconded. Motion carried (4-0).